

Workflow in Microsoft Dynamics® GP 10.0

Overview

This one day offering explores workflow from both an implementer's and an end user's perspective. This course teaches you how to deploy workflow but, also how to submit document for approval and process them. During this class, we discuss the most common workflow scenarios.

This course also includes labs that provide students with hands-on experience with deploying and using the workflow system.

Recommended CPE Credit: 7.00 Hours, Specialized Knowledge and Application**

Delivery Method: Group-Live

Class Level: 300 Advanced

You will Learn

- How to install workflow
- Assign user security and determine participant roles
- Workflow configuration
- Reporting features in Microsoft SharePoint
- Deploy Workflow

Target Audience

People who would like to learn features and procedures required to effectively implement and use the workflow system in Microsoft Dynamics GP and SharePoint. Workflow training is recommended for anyone who plans to implement, use, maintain, consult, or support Workflow in Microsoft Dynamics GP. The class is targeted toward consultants and end users who need to understand the functional aspects of the workflow system.

Prerequisites

- Working knowledge of Microsoft Dynamics GP. Specifically, students should be familiar with Receivables Management, Sales Order Processing, Purchase Order Processing and batch processing.
- Students must be familiar with either Microsoft Office SharePoint Services or Windows SharePoint Service

Agenda

- 1 Day Offering: 8:30 AM – 5:00 PM.
- Install the Workflow system.
- Assign user security and determine participant roles in workflow for users.
- Activate workflows.
- Configure steps for workflows that meet various business needs.

- Use reporting features in Microsoft SharePoint to view information about workflow documents and batches.
- Deploy the workflow system for Microsoft Dynamics GP.

*Agenda is subject to change.

Cancellation/Refund Policy

Classes are subject to cancellation by Integrated Business Group. Cancellations by Integrated Business Group will be made ten business days prior to the start date of the class. (Integrated Business Group assumes no responsibility for non-refundable airline tickets or other expenses that may be incurred due to cancellation.)

If a registered student cancels their confirmed attendance:

- Up to 14 days prior to the start date of the course, 100% of the course fee will be refunded. If a credit card was provided as payment during registration, the card will not be charged.
- Student cancellations less than 14 days prior to start date of the course will result in 100% forfeited class fee.
- Failure to attend class without notifying Integrated Business Group will be considered a “No Show” and the entire course fee will be forfeited.

****Official Registry Statement**

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